

## **Health and Safety Policy**

It is our Company's Policy to ensure that persons affected by our work activities are not exposed to risk or injury.

Management will at all times seek to create and maintain a safe working environment and adhere to safe systems of work as provided in various Health & Safety Regulations.

To this end we will ensure that all our employees receive health and safety training, be provided with safe plant and equipment and are supervised to ensure that safe systems of work are complied with.

The Company recognises that the maintenance of quality standards in our work is the keystone to our success, our reputation, and to the professional satisfaction of staff.

We are therefore committed to a policy of ensuring contractual and legislative requirements are maintained.

- Provide adequate control of the Health and Safety risks arising from its work activities as a provider of training and consultancy services.
- To consult with our employees on matters effecting their Health and Safety.
- To provide safe equipment and instructions on its use.
- To ensure the safe handling and use of substances.
- To provide a safe environment for learners
- To provide information, instruction and supervision for employees.
- To ensure that all employees are competent to do their tasks and to give them adequate instruction and training.
- To prevent all accidents and cases of work – related ill health.
- To maintain safe and healthy working conditions.

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Otis Hanley